

BOARD OF DIRECTORS

Open Session Minutes

March 30, 2010

12001 Oak Knoll Drive, Austin, TX 78759

MEMBERS PRESENT: Pierre Grandjouan (by proxy to John Harmon), Dominique Chastres (by proxy to Isabelle Gunasena), John Harmon, Jean-Marc Guyot, Isabelle Gunasena, Laura Scanlan Cho, Anne Léonetti, Eileen Lundy, Edmond Bazerghi, Andres Forero, Karen Herbert

MEMBERS ABSENT: Laurence Denis (honorary member)

STAFF PRESENT: Eric Thuau, Jim Rainbolt

CALL TO ORDER: 5:00 pm

ADJOURNMENT: 11:00 pm

AGENDA	DISCUSSION	ACTION/DECISION TAKEN OR TO BE TAKEN	ACTORS
INTRODUCTION & CALL TO ORDER	Meeting called to order.		
EXECUTIVE DIRECTOR'S REPORT	<p>Enrollment</p> <ul style="list-style-type: none"> ▪ Current enrollment for 2009-2010: 147. One child in has been suspended for disciplinary reasons. <p>Curriculum Update & Class Activities</p> <ul style="list-style-type: none"> ▪ French standardized tests taken in CM2 in January. Results overall were very good. Individual results to be provided soon to parents of children taking exam. Eric will schedule a meeting with interested parents to review overall results if needed. ▪ Defi Math Challenge going on for CE2 and up. ▪ Trip to France went very well. ▪ End of year performance on 6/6 on UT campus. ▪ Press & Francophonie week were celebrated in Cycle 3 in March. ▪ Several local field trips coming up in April and one already took place in March. ▪ ERB tests 4th week in April for CE2 and up. ▪ AIS has several finalists in the Austin International Poetry Festival. <p>Marketing, Web & IT Security</p> <ul style="list-style-type: none"> ▪ There was a press release sent out regarding trip to France. There may be a follow up event. ▪ Announcement will be made where CM2 students will attend 6th grade next year—all students are placed and several have been admitted into very competitive private schools which reflects very well on AIS. ▪ Low attendance at most recent (3/25) information session. Probably no 	Action to be taken:	Actor:

	<p>more will be held because AIS is full for next year anyway.</p> <ul style="list-style-type: none"> ▪ Samia Bel Abbes appeared on KEYE-TV to promote the summer camp in a paid promotional spot. Eric felt that good value was received from this. ▪ Facebook group and fan pages up. Precautions being taken regarding photos being posted on the page and consents being sought from parents. <p>Fundraising & Income</p> <ul style="list-style-type: none"> ▪ AIS received recent donations of 3000€ from the French Senate and also \$2000 from Gemalto to help AIS with our science & technology enrichment program. ▪ 17 AIS students have been approved for full or partial French government scholarships for school year 2010-2011. 		
<p>FINANCIAL REPORT</p>	<p>Overview</p> <p>Financial Report is very similar to prior month. Not many material items to discuss. Reports reviewed and figures discussed. Overall budget numbers are consistent with expectations and solid despite the current economic climate. Notable items are:</p> <ul style="list-style-type: none"> ▪ Positive net income for February. ▪ Correction to a December invoice in the amount of about \$1500 shows a better bottom line for us. ▪ Head of School search costs came in below budget at around \$5000. ▪ More spent in February on 401k expenses due to needing to catch up 2 employees who joined late. ▪ \$75,000 AR outstanding due to French scholarships not full paid yet and FACTS payments still outstanding due to late signups. 	<p>Action to be taken:</p> <ul style="list-style-type: none"> ▪ None 	<p>None</p>
<p>WORKING GROUPS</p>	<p>Marketing/PR</p> <ul style="list-style-type: none"> ▪ In Phase 3 of Corporate Identity. Have worked on logo and tag line and working on advertising now. ▪ Anne may try to set up small group meetings to meet with Board members to present the results <p>Website</p> <ul style="list-style-type: none"> ▪ No further work until corporate identity work is done. <p>Vision/Mission</p> <ul style="list-style-type: none"> ▪ Anne and Jim are working to convert this to a 5 year document to present to the Board. 	<p>Action to be taken:</p> <ul style="list-style-type: none"> ▪ Work Ongoing 	<p>Anne</p>

CLOSED SESSION	No public minutes recorded during closed session.		
ANY OTHER BUSINESS	The Board will meet next on Thursday, April 15, 2010 at 5:00 p.m. This will be a closed meeting. The Open Session portion will be the first hour of the meeting. Several Board members will meet with interested parents on Monday, April 19 th at 8:30am in the Conference Room.	Actions to be taken: <ul style="list-style-type: none"> ▪ Meet with parents. 	

Approved: _____

Jean-Marc Guyot, President

3/30/2010

Date