

	<p>Faculty/Staff & Information</p> <ul style="list-style-type: none"> ▪ Judith Kaye Cureton is back now (teaches English in PS & MS2 and Math (English) to CP and up. ▪ Sandy Southwell will stay and teach Science in CE1 and up and English to MS2 and does some tutoring. ▪ Director of Advancement—need someone who does fundraising and marketing. Interviews ongoing. Fundraising is the priority between the two skills needed. ▪ AIS Band—to be started on Fridays at lunchtime by Patrick and Eric. 	<p>Action to be taken:</p> <ul style="list-style-type: none"> ▪ Continue Interviews 	<p>Actor</p> <p>Anne & Eric</p>
<p>FINANCIAL REPORT</p>	<p>Overview</p> <p>Financial Report is very similar to prior month. Not many material items to discuss. Reports reviewed and figures discussed. Overall budget numbers are consistent with expectations and solid despite the current economic climate. Notable items are:</p> <ul style="list-style-type: none"> ▪ December operating income better than budget, mainly due to budgeted dollars for individual who has not yet been hired and less hourly staff and sub time needed. ▪ Funds for France trip in escrow. ▪ School lunch revenue adjustments made in December (less lunches ended up being sold than were originally signed up for in November). End result at end of year will still be revenue of approx \$2300, but because of the way amortizing worked out it will look inverted for a few months. ▪ Increase in advertising expense due to posting of first ½ fees to Steel Advertising for branding work. ▪ Professional fees paid to CPA for 2008/2009 Form 990 preparation ▪ Fundraising expenses—costs incurred in October & November for fundraising ▪ No other important variances to report ▪ A/R is reducing as expected from Annual Fund and other sources ▪ Balance sheet comparison—Janet has now fixed 10 month to 12 month on the Balance Sheet ▪ Chase Bank operating account is now in use ▪ Remaining money still at Wells Fargo where we have a line of credit of \$100,000 (not currently in use) 	<p>Action to be taken:</p> <ul style="list-style-type: none"> ▪ None 	<p>Actor</p> <p>None</p>
<p>FACILITY REPORT</p>	<ul style="list-style-type: none"> ▪ Additional mulch will be added to playground Monday 1/18; cost of \$2500. 		
<p>WORKING GROUPS</p>	<p>Marketing/PR</p> <ul style="list-style-type: none"> ▪ Meeting 1/16 with Steel Advertising. 		

	<p>Worked with parents, staff, board on finding brand archetype.</p> <ul style="list-style-type: none"> ▪ New image should be done in about 2 months. ▪ One hour less formal open house held this morning. <p>Website</p> <ul style="list-style-type: none"> ▪ Nothing to report. 		
CLOSED SESSION	No public minutes recorded during closed session.		
ANY OTHER BUSINESS	<p>Several members of the Board & Eric will meet with parents at 8:30am in the Conference Room on Friday, January 14th, 2009.</p> <p>The Board will meet next on Saturday, February 27, 2010 at 9:00 a.m. This will be a closed meeting. Next Open Session will be held on Thursday, March 25th at 5:00pm in the AIS Multipurpose room.</p>	<p>Actions to be taken:</p> <ul style="list-style-type: none"> ▪ Meet with parents. 	Actors:

Approved: _____

Jean-Marc Guyot, President

1/13/2010

Date