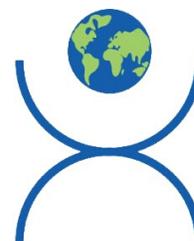


# DISTANCE LEARNING GUIDE

## MIDDLE SCHOOL (6È-4È)



AUSTIN  
INTERNATIONAL  
SCHOOL

EXPANDING MINDS. BROADENING PERSPECTIVES.

### DISTANCE LEARNING (DL) SCHEDULES

The DL schedule for middle school students will remain almost exactly the same as their in-person schedule, with the exception of Spanish class being reduced by 1 hour due an unavoidable scheduling conflict with a lower grade level. Some elective classes will become independent learning classes (asynchronous) rather than live classes (synchronous); however, core academic subjects will remain live, synchronous classes with student-teacher interaction. Students should log in to their class Meets each period for Math, Science, STEAM, English, Journalism, French, Histoire-Géographie, Education Civique, Spanish, and Art to attend the live class with their teacher. **School will start promptly at 8:15am and will end at 3:30pm each day.**

**Sample Schedule (DRAFT ONLY): \*asynchronous classes are shown in yellow.**

|                         | MONDAY          | TUESDAY             | WEDNESDAY | THURSDAY            | FRIDAY             |
|-------------------------|-----------------|---------------------|-----------|---------------------|--------------------|
| 8:15-9:15<br>Period 1   | SCIENCE         | MATH                | MATH      | MATH                | MATH               |
| 9:15-9:25               | BREAK (10 mins) |                     |           |                     |                    |
| 9:25-10:25<br>Period 2  | ENGLISH         | ENGLISH             | ENGLISH   | ENGLISH             | ENGLISH            |
| 10:25-10:30             | BREAK (5 mins)  |                     |           |                     |                    |
| 10:30-11:30<br>Period 3 | FRENCH          | FRENCH              | FRENCH    | FRENCH              | FRENCH             |
| 11:30-12:15             | LUNCH (45 mins) |                     |           |                     |                    |
| 12:15-1:15<br>Period 4  | STEAM           | PE                  | SCIENCE   | PE                  | SCIENCE            |
| 1:15-1:20               | BREAK (5 mins)  |                     |           |                     |                    |
| 1:20-2:20<br>Period 5   | SPANISH         | HIST-GEO/<br>ED CIV | SPANISH   | HIST-GEO/<br>ED CIV | SPANISH            |
| 2:20-2:30               | BREAK (10 mins) |                     |           |                     |                    |
| 2:30-3:30<br>Period 6   | MUSIC           | JOURNALISM          | ART       | SERVICE<br>LEARNING | RESEARCH<br>SKILLS |

# DISTANCE LEARNING PLATFORMS

Students in 6<sup>è</sup>-4<sup>è</sup> will continue to use **Google Classroom** to access their course materials and activities each day, and they can access the live sessions for their classes using **Google Meet**.

You will receive information on how to get connected to distance learning platforms before the start of school.

# ATTENDANCE

Students are required to attend at least 90% of their Class Meets, and teachers will track attendance each day.

It is important for middle school students to be on time to their Class Meets and other meetings set by their teachers during the school day. Tardiness is very disruptive to live Meets, and teachers are counting on student timeliness in order to maximize learning.

# GRADING

Middle school students receive number and letter grades on their progress reports and report cards. In order to receive a grade on their academic reports, students must complete at least 90% of their assigned classwork for synchronous classes during distance learning. If a student does not complete the required 90%, they will receive an incomplete on their upcoming academic report.

Students will be graded according to their teacher's regular grading policy, and late work will be accepted on a case-by-case basis. Acceptance of late work will be highly dependent upon students' regular, proactive communication with teachers regarding the assignment.

For asynchronous classes, students will need to complete a minimum number of assignments, as determined by the teacher, to receive a "Pass" on their academic report. Students who do not complete the minimum required assignments will receive an incomplete on their academic report.

# COMMUNICATION

As middle schoolers, it is the students' primary responsibility to communicate with their teacher. Students will need to proactively reach out with any questions they have about their assignments, to seek clarification on concepts, and to discuss any concerns they may have. Middle school students are encouraged to be proactive and seek assistance from teachers as soon as possible, whenever necessary. Students may reach out to their teachers via email to ask questions or to request an individual Meet, during the live class times, and/or using Google Chat/Hangout.

Should a teacher become concerned with a student's participation in distance learning, they will reach out to the student and copy the parent(s) on the email. If you have any questions about, concerns or challenges with distance learning platforms, your child's work and progress, academic content, or anything else relating to your child within the school context, please contact the appropriate teacher.

Please note that teachers are not expected to respond to emails during the school day (8:15am-3:30pm), as they are interacting with students during this time; however, they will get back to you with 48 hours.