



2012-2013 Enrollment and Tuition/Fee Agreement

Application is hereby made by the undersigned to enroll _____ (first name, middle initial, last name), born _____ (date of birth), in the AUSTIN INTERNATIONAL SCHOOL whose headquarters is located at 4001 Adelphi Lane, Austin, TX, 78727, in the _____ grade level for the 2012-2013 academic year.

PLEASE INITIAL BESIDE EACH APPLICABLE TERM/CONDITION

_____ Austin International School offers a curriculum consistent with the French National Ministry of Education. Classes begin on Monday 20th August, 2012 and end on Friday 31st May, 2013. The school year is divided into two semesters.

_____ A deposit of 10% of the tuition fee, applicable toward tuition, is submitted with this Agreement. I/we understand that this is **nonrefundable after acceptance of this agreement by the school**. This Agreement is considered accepted by the school when a representative of the school has signed it and either given it or placed it in the mail addressed to the undersigned. I/we accept that a copy of this agreement serves as my receipt.

I/we agree to pay all fees. (Check and initial one of the following):

- _____ I/we agree to pay tuition in full on or before May 15, 2012 (\$200.00 discount)
- _____ I/we agree to pay 50% of tuition on or before May 15, 2012 and 50% of tuition on or before November 15, 2012
- _____ I/we agree to pay the monthly tuition, for 9 months through FACTS Tuition Management, from June 2012 to February 2013. **All FACTS payments must be completed by February 2013. FACTS paperwork must be turned in by May 4, 2012.**

_____ **PENALTIES:** I/we agree that it is important to make payments in a timely manner. I/we further agree that for semi-annual payments, a Late Payment Fee of 1.5% of the outstanding balance will be assessed on all delinquent accounts while a \$50.00 fee will be charged each time a check is returned or bank transactions are denied. I/we understand that if I/we are paying the tuition monthly and I/we decide to pull out my/our child from the Austin International School, I/we are obliged to pay tuition for the succeeding month.

_____ An application fee of \$100.00, for **all students new** to Austin International School, is to be paid at the time of acceptance of the application. I/we agree that this is **neither refundable nor transferable**.

_____ **Tuition discount for siblings** (\$100.00) starts with the first child.

_____ A new student fee, for all students new to Austin International School, is to be paid at the time of acceptance of the enrollment. I/we agree that this is **neither refundable nor transferable**.

_____ I/we understand and agree that students are admitted for the entire academic year and that no tuition or fees, paid or outstanding, will be refunded, canceled, or transferred for any reasons. **Only under extraordinary circumstances, and at the discretion of the Head of School,** will any outstanding balances be refunded.

_____ I/we understand that tuition does not include uniforms, insurance, lunch, after-school care, or specially scheduled school programs. These will be charged separately.

_____ I/we understand that without special arrangement, **made in advance, in writing and agreed upon by the school in advance**, my child will not be admitted in class unless the below provisions of the Tuition and Fees Schedule are met; and that transcripts, report cards, diplomas, and/or other school records will be withheld from any student for whom tuition and other school fees are delinquent, until all fees are paid in full.

ANNUAL TUITION AND FEE SCHEDULE

School Fees	After-School Care	Total Fees Due for 2012-2013 For Administration Use Only	A 2% processing fee will be added to any credit card transaction.
Tuition:			
PreK (PS, MS) \$10,400 (includes book, supply fee + field trips)	\$12.50 per day	New Student Fee	_____
K-5 th (GS-CM2) \$11,300 (includes book, supply fee + field trips)	Monthly: \$190.00 PS-MS \$150.00 K-5th	Tuition Fee	_____
		Application Fee	_____
		Tuition Discount	_____
Fees:		Total Due	_____
New Student Fee \$1,000		Amount submitted with this Agreement	_____
Application Fee \$100		AIS Administrative Signature	_____

AGREED BY:

_____ (Printed Name & Signature of Parent or Guardian)

_____ (Date)

_____ (Address)

_____ (Zip)

_____ (Home Telephone)

IF TUITION IS PAID BY A COMPANY:

Name of Company: _____

Contact Person: _____

Address: _____

Telephone Number: _____

AUSTIN INTERNATIONAL SCHOOL in admissions, employment, and access to programs considers applicants on the basis of individual merit and without regard to race, color, religion, sex, national or ethnic origin, or other irrelevant to fruitful participation in the programs of AUSTIN INTERNATIONAL SCHOOL.